



Application instructions for missing documents:

- invoices
- notes
- payment advices

In order to use the application, enter the website:
<http://vw.to/missing-invoices>

Welcome to VW PL | Digi VW: CF - Prod!

**If you have an account on the
VW Group Supply platform –
please select**

or sign in with:

SAP IAS PROD
Default Identity Provider

**If you don't have an account on
the VW Group Supply platform
– go to page no. 8**

Choose 1 of 3 login options:

Login with Password

Profile ID (e.g. D123456)

Password



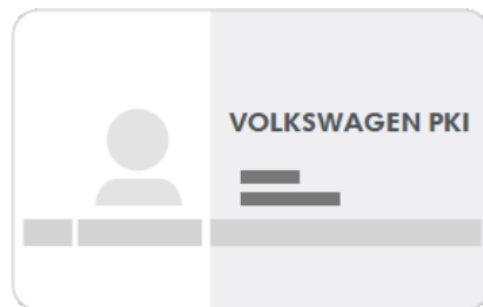
Forgot Password



Strong authentication with TOTP

PASSWORD LOGIN

Login using Certificate



CERTIFICATE LOGIN

Login via SecurID

Profile ID

PIN



Token



SECURID LOGIN



BOT VWP

Missing documents
Invoice, Notes, Paym...



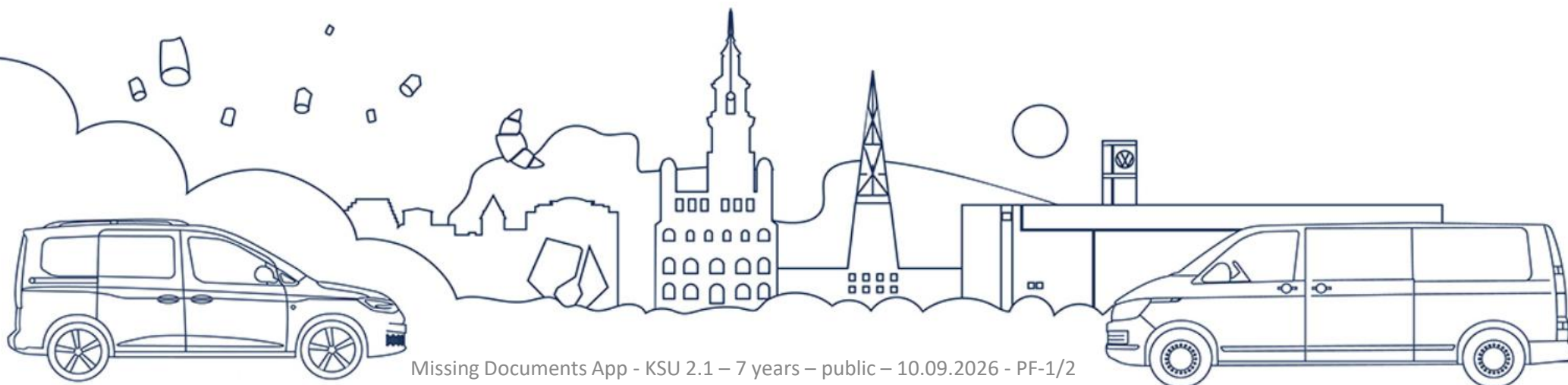
Click on the "Missing documents" button



Samochody
Dostawcze

Volkswagen Poznań

Fabryka Samochodów Dostawczych i Komponentów



Missing documents

i Thank you for logging in to the portal. In order to receive the documents, please fill in the fields below. After successful verification, the requested documents will be sent to your e-mail address. If your e-mail address is not valid, please contact us at: sap.dostawcy.vwpm.r.poznan@vw-poznan.pl

Type:

Invoice/Notice



*Please enter customer/supplier number:

Please enter customer/supplier number

*Enter Invoice Number/ Document Number:

☒ Manually ☐ Copy from clipboard

*

Enter Document Numbers separated by comma

Enter document year:

2024

**Check****STEP 1**

If you want to receive an invoice or a note – select / enter:

Type: "Invoices / notes",

Customer/Supplier number, e.g. K000000000 lub 5000000000 lub 4000000000

Enter Invoice Number / Document Number: select one of the options and enter the details e.g. G4A00123, 5500003698, 70001491, 9080000351, 1440026587

Year of issue: select from the list

STEP 2

Next press the "Check" button

STEP 3

Soon you will receive a message about the correct finding of documents and sending them to your company's e-mail address, which is in our database.

If you entered the data incorrectly, you will receive a message that the documents can't be found.

If you want to update your e-mail address in our database, please send email to:

sap.dostawcy.vwpm.r.poznan@vw-poznan.pl

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Type:

Please enter customer/supplier number: *

Enter avizo number: *

STEP 1

If you want to receive a payment advice – select / enter :

Type: "Payment advices",

Supplier number, e.g. K000000000 lub 5000000000 lub 4000000000

Payment advice number: e.g. 9091197023

STEP 2

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VWP_PF_Treasury@vw-poznan.pl

or sign in with:

If you don't have an account on the VW Group Supply platform – log in with your account in the SAP system

If you don't have an account in the SAP system
– go to page no. 14

Enter your email address or
username and click
"Continue"

SAP® ID Service

Sign In

E-Mail, ID, or Login Name

Continue

Enter your password and click:
„Sign in”

 Universal ID



Sign in



Sign in

[Forgot password?](#)



BOT VWP

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Invoice, Notes, Paym...



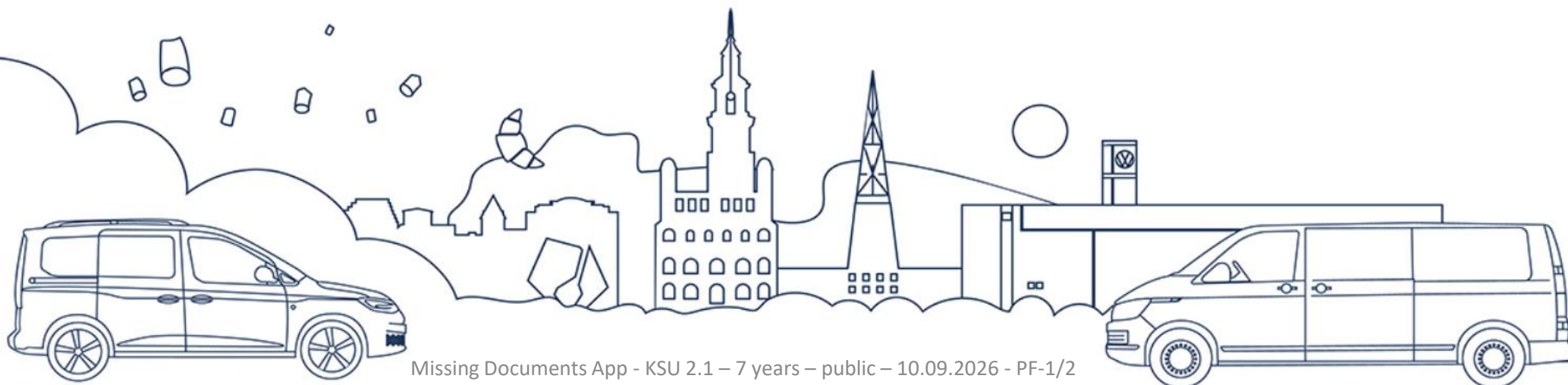
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If you don't have an account in SAP system, you can create one on the website: <https://www.sap.com> and then click on the image 

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